



City of Michigan City
Small Business Assistance Grant Program

Application Checklist

- Copy of Applicant's Driver's License
- Employee Verification Form (**I-9 or W2 – Applicant Only**)
- IRS Determination Letter (If Applicable) **OR**
 - o [EO Operational Requirements: Obtaining Copies of Exemption Determination Letter from IRS | Internal Revenue Service](#)
- Certificate of Existence with the Secretary of State
 - o [INBiz - Indiana's One Stop Source for Your Business](#)
- Financial Statements for 2019, 2020, and 2021 (**Summary Sheet from Tax Returns**)
- Project Narrative/Overview with estimate details for how the business intends to use the grant funding requested
- Completed All Fields on Application Form
- Electronically Signed & Dated the Application Form
- Submit Application Online at <https://edcmc.com/arpa-small-business-grant/>

Application Submission

Submit completed application online at <https://edcmc.com/arpa-small-business-grant/>

Application Deadline

Until funds are exhausted

Questions & Technical Assistance

Economic Development Corporation Michigan City

info@edcmc.com

I hereby certify that that I have fully completed the online application & have submitted all required documentation as listed on the checklist above.

Applicant Signature: _____

EDCMC Signature: _____