



City of Michigan City
Small Business Assistance Grant Program
Application Checklist



<input checked="" type="checkbox"/>	Completed all fields on the application form	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	Signed and dated the application form	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	IRS Determination letter (if applicable)	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Certificate of Existence with the Secretary of State	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Employee Verification Form (I-9 or W2- applicant only)	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Financial statements for 2019, 2020 and 2021 (Summary Sheet from Tax Returns)	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Draft budget for how entity intends to use funds	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Copy of Applicant's Driver's License	<input type="checkbox"/>	<input type="checkbox"/>



Submit application and all supporting documentation via email to info@edcmc.com

Application

Submission

Submit completed application and all supporting documentation files within a single email to: info@edcmc.com with the subject line: "Company Name_Small Business Grant Submission"

Application deadline: Until funds are exhausted.

Questions and Technical Assistance

For questions, please contact:
Economic Development Corporation
219-873-1211
info@edcmc.com
edcmc.com

Link References

[IRS Exemption Determination Letter Certificate of Existence with Secretary of State](#)
[State of Indiana Certificate of Existence](#) – click on order a certificate of existence

August 2023