**Michigan City Urban Enterprise Association**

**2022 Business Grant Program**

**Application Form**

**Introduction**

The Michigan City Urban Enterprise Association (hereinafter referred to as MCUEA) desires to financially assist businesses located in the Michigan City Urban Enterprise Zone in promoting their brick and mortar business and aiding in the exterior and interior rehabilitation of their building or property. This includes signage and machinery and equipment purchased for use in their main business purpose. It also includes building improvements to upgrade, promote structural integrity and enhance the customer experience. Funds are available in the form of a grant to all qualifying applicants. The MCUEA will reimburse 50% of the eligible costs not to exceed $7,500.

**Purpose**

The 2022 MCUEA Business Grant Program is intended to assist in the overall plan for the City, promote visual improvements, historic preservation, structural integrity, boost the quality of product and enhance the customer experience within the Michigan City Urban Enterprise Zone business boundaries.

**Eligibility**

In order to participate, the business and its improvement must be physically located and operating within the Michigan City Urban Enterprise Zone for a minimum period of 1 year. The applicant will file the paperwork below and submit it to the Grant Committee prior to the start of the work. The Committee will review and notify the applicant of approval in a timely fashion. Applicants will receive a rebate upon successful completion of the work after providing applicable receipts.

**Common Ownership**

An owner of multiple businesses in the zone is limited to a maximum of $ 7,500 grant monies per year after aggregating all commonly owned business grant applications. This may include property owners where the property ownership is different from the tenant business applying

for the grant. In this case, the decision will be approved on a case by case basis by the board of directors.

Company Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Contact Name & Title \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Address of Business \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Type of Business \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Applicant is the: Property Owner \_\_\_\_\_\_\_\_\_\_ Business Owner \_\_\_\_\_\_\_\_\_ Other \_\_\_\_\_\_\_\_\_ How long has the business been at the current location? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

When does your current lease expire? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Property Owner’s Contact Information (If different from Applicant)

Name & Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please Note: If you are not the property owner, please have them co-sign this application where indicated in the memorandum of understanding.

Total grant amount applied for \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Brief Project Description

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Why do you need this grant (purpose) and how will it serve to enhance the Urban Enterprise Zone district?

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Estimated Project Cost:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Projected completion date: \_\_\_\_\_\_\_\_\_ Signature of Applicant \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Applications are available by appointment or Michigan City's website:

[https://www.emichigancity.com/267/Urban-Enterprise-Association](about:blank)

The following must accompany this application: A clear description of the improvement to be made (before picture if applicable) and at least (2) bids on the work about to be performed. Local contractors preferred. Please return this application electronically or by mail:

Michigan City Urban Enterprise Association, P.O. Box 43, Michigan City, Indiana 46360. You may also contact EDCMC at 219-873-1211 or at email [mcuea1984@gmail.com](about:blank), if you have any questions.

The deadline for applying for this grant is December 31, 2022. Work must be completed within one year from the grant approval date.

**The Michigan City Urban Enterprise Association**

**Business Grant Program**

**Memorandum of Understanding**

**Please initial each statement in the box provided indicating your agreement and understanding of the conditions of the program.**

⬜ It is expressly understood and agreed that the applicant shall be solely responsible for all safety conditions and compliance with all safety regulations, building codes, ordinances and other applicable regulations.

⬜ It is expressly understood and agreed that the applicant will not seek to hold the Michigan City Urban Enterprise Association, nor any other entity associated with the Business Grant Program liable for any property damage, personal injury, or other loss related in any way to the program.

⬜ The applicant shall be responsible for maintaining valid and sufficient insurance coverage and records relating to the project.

⬜ The applicant agrees to maintain the property and improvements.

⬜ The applicant agrees to return a prorated amount of the grant money received if the improvements are not completed or in any way removed nor sustainable.

⬜ The applicant authorizes the MCUEA to promote an approved project, including but not limited to featuring the progress and finished project on social media, in local newspapers and other printed and promotional materials.

⬜ The applicant understands that the MCUEA reserves the right to withhold or make changes to the Business Grant Program based upon violation of the agreement.

Signature of Applicant: Date:

If the applicant is not the property owner, please have the property owner or an authorized representative review and sign below.

As owner of the property at , I have reviewed the above application and authorize the operator of at said address to perform building improvements described above as a part of the Michigan City Urban Enterprise Zone Association’s 2022 Business Grant Program.

Signature of property owner or authorized representative:

**Michigan City Urban Enterprise Area**

BUSINESS GRANT PROGRAM CHECKLIST

⬜ Grant Application

⬜ A clear description of the improvement to be made (before picture if applicable)

⬜ Two (2) bids on the work about to be performed. Local contractors preferred.